

Jackson M. Neal

jacksonmneal@gmail.com

205-706-7323

4200 Cliff Road, Birmingham, Alabama 35222

Education:

University of Alabama, Tuscaloosa Alabama
Bachelor of Science, Commerce and Business Admin., August 2009
Major: Marketing Major GPA: 3.5/4.00 Overall GPA: 2.8/4.00

Honors:

- Dean's List
- University Alumni Scholar
- Sigma Chi Balfour Outstanding Senior Award

Leadership Activities:

Sigma Chi Fraternity: Secretary, Alumni Relations Chairman,
Risk Manager, Ritual Chairman and Rush Chairman

- Organized public relations for all chapter philanthropy events
- Maintained accurate records of all chapter meetings
- Attended all non-social chapter functions, as well as social events
- Implemented Risk Management Program for Iota Iota Chapter

Work Experience:

Owens & Millsaps Law Firm, Tuscaloosa, Alabama
Runner, April 2007 – May 2009

- Filed legal documents at the courthouse
- Filed information and records into law firm files
- Performed timely deliveries

C. S. Beatty Construction, Birmingham, Alabama
Laborer, May – August 2006

- Work 6 a.m. – 5 p.m., 5-6 days per week

Sirote & Permutt Law Firm, Birmingham, Alabama
Law Firm Assistant, May-September 2002

- Maintained legal files and made timely deliveries

Community Service:

Children's Miracle Network
Habitat for Humanity

Computer Skills: Microsoft Word, Excel, PowerPoint, Windows XP